

PRICE LIST

STANDARD FEES 2026

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INTEGRITAS

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SECRETARIAL SERVICES *	RATE	EXCL.	INCL.
Client Take On (Engagement Letter + KYC/FIA Screening)	once-off	N\$ 750	N\$ 862.50
Client Handover (Resignation Letter + File Handover Preparation)	once-off	N\$ 500	N\$ 575
Beneficial Ownership Preparation & Submission	once-off	N\$ 500	N\$ 575
BIPA Good Standing	once-off	N\$ 500	N\$ 575
Secretarial Audit/Other Services	per hour	N\$ 650	N\$ 747.50

CLOSED CORPORATION

Annual Fee (Annual BIPA Return/Reg. Office/AGM Minutes with Audit)	N\$ 1 500	N\$ 1 725
Name Reservation (CC8)	N\$ 650	N\$ 747.50
Founding Statement (CC1)	N\$ 1 350	N\$ 1 552.50
Amended Founding Statement (CC2)	N\$ 1 500	N\$ 1 725
Deregistration (Minutes + CC6)	N\$ 1 500	N\$ 1 725
Dormant CC AGM + Tax Return Letter	N\$ 650	N\$ 747.50
C.C. Registration Total Costs	N\$ 2 975	N\$ 3 387.50
CC8 + CC1 + Client Take On	N\$ 2 750	N\$ 3 162.50
BIPA Fees	N\$ 225	N\$ 225

COMPANIES

Annual Fee (Annual BIPA Return/Reg. Office/AGM Minutes with Audit)	N\$ 2 000	N\$ 2 300
Registration (CMs + Minutes + Attorney Notary Fees + Register)	N\$ 8 000	N\$ 9 200
Update CM Documents / Resolutions	per document N\$ 600	N\$ 690
Deregistration	N\$ 3 000	N\$ 3 450
Trade Mark Registration	N\$ 5 000	N\$ 5 750

*Prices Exclude BIPA Filing Fees/Disbursements



ACCOUNTING & TAXATION SERVICES	RATE	EXCL.	INCL.
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MONTHLY

Processing, Submission of Tax Return	per hour	N\$ 420	N\$ 483
Submission of Return (ITAS/VET/SSC & Saved Copy)	per return	N\$ 200	N\$ 230
ASYCUDA Report (Extract & Email)	per report	N\$ 200	N\$ 230
Management Accounts (for Monthly Processing Clients Only)	monthly	FREE	FREE

ANNUAL

Provisional Tax Return (Trading)	per return	N\$ 600	N\$ 690
Final Tax Return (Trading)	per return	N\$ 600	N\$ 690
Nil Returns (Dormants)	per return	N\$ 300	N\$ 345
Workmens Compensation - SSC	per return	N\$ 600	N\$ 690

PROFESSIONAL SERVICES	RATE	EXCL.	INCL.
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Basic Level (Junior/Senior)	per hour	N\$ 600	N\$ 680
Senior Level (Supervisor/Manager)	per hour	N\$ 850	N\$ 977.50
Management Level (Associate/Partner)	per hour	N\$1 100	N\$1 265
Management Accounts	per hour	N\$ 650	N\$ 747.50
Cash Flow Calculations/Forecasts	per hour	N\$ 850	N\$ 977.50
Business Plans	per hour	N\$ 850	N\$ 977.50

AD HOC TAXATION SERVICES	RATE	EXCL.	INCL.
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Tax Registrations (Income, VAT, PAYE, Prov., ITAS, SSC, VET etc.)	per tax type	N\$ 500	N\$ 680
Housing Scheme Registration		N\$1 000	N\$ 977.50
VAT Audits (Selection to Payout)	per hour	N\$ 525	N\$ 603.75
Queries /After First Hour Below with RoR/SSC/NTA	per hour	N\$ 525	N\$ 603.75
Deregistration	first hour	N\$ 500	N\$ 575
Good Standing/Clearance Certificate (Tax/SSC/NTA)	first hour	N\$ 500	N\$ 575
Refund Reclaim	first hour	N\$ 500	N\$ 575
Deregistration (per Tax Type)	per tax type	N\$ 500	N\$ 575
Deregister Taxpayer (ITX)		N\$1 000	N\$1 150