

I N T E G R I T A S

diligence . quality . reliance

(All amounts are exclusive of VAT and disbursements)

N\$

Accounting & Taxation services

Monthly:

Processing, Receiver queries, Payroll, Calculations etc.	400.00	per hour
Submission of return (ITAS & Saved Copy)	200.00	per return
Management Accounts (for Monthly Processing Clients)	Free	Monthly

Annual:

Provisional Tax Return (Trading)	600.00	per return
Final Tax Return (Trading)	600.00	per return
Nil returns (Dormants)	300.00	per return

Annual Financial Statements

IFRS for SME/Full IFRS

Junior Staff	500.00	per hour
Senior Staff	650.00	per hour
Managers	750.00	per hour
Partners	1,000.00	per hour

Ad Hoc Financial Services

Management Accounts	650.00	per hour
Business Plans	850.00	per hour
Cash Flow Calculations/Forecasts	850.00	per hour

Ad Hoc Receiver of Revenue

Tax registrations (Income, VAT, PAYE, Prov., ITAS)	500.00	per reg.
Housing Scheme Registration	1,000.00	
VAT audits (Selection to Payout)	500.00	per hour
Other queries or issues to be resolved with RoR	500.00	per hour
Good standing	500.00	Once
Deregistration (per Tax Type)	500.00	per tax

Secretarial Services*

Annual Fee (Annual return/Sec support/Reg Office)	1,000.00	Yearly
Client Take Over (Engagement Letter + KYC + Publ. Officer)	750.00	Once
Client Handover (Resignation Letter + File preparation)	500.00	Once
Secretarial Audit/Other Services	650.00	per hour

Closed Corporations

Registration (CC8 + CC1)	2,000.00
Amended Founding Statement CC2 (CC)	1,500.00
Deregistration (Minutes + CC6)	1,500.00

Companies

Registration (CMs + Minutes + Engagement Letter + Register)	8,000.00	
Update CM documents (Pty)	600.00	per doc.
Deregistration	3,000.00	

Trade Mark

5,000.00

**prices exclude BIPA filing fees*

All Other Services

Junior Staff	500.00	per hour
Senior Staff	650.00	per hour
Managers	750.00	per hour
Partners	1,000.00	per hour